



## 2020 Surviving Spouse Liaison Excellence Award Criteria/Guidelines

**Purpose:** Awarded to a surviving spouse liaison who is a member of MOAA and who has made outstanding contributions in one or more of the following Surviving Spouse Advisory Committee (SSAC) mission goals: educate, encourage, and engage.

### PART 1: CRITERIA

#### Educate

- Conveys timely and pertinent information from SSAC and other sources to surviving spouses, council and chapter leaders, and all council and chapter members.
- Communicates to SSAC timely and pertinent news and items of interest on chapter and council actions.
- Stays informed about current issues of interest to the surviving spouse community and the legislative actions of MOAA on these issues.
- Contributes to the chapter/council newsletter and website with written articles on a variety of topics. Submits the monthly surviving spouse liaison article for reprint in the council/chapter newsletter.

#### Encourage

- Actively recruits surviving spouse members.
- Works to retain surviving spouses within the chapter by discovering new and innovative activities to hold their interest.

#### Engage

- Demonstrates leadership and willingly assumes responsibility within the council/chapter.
- Initiates, leads, and manages a project from beginning to end.
- Organizes surviving spouse/chapter community service projects.

### PART 2: SURVIVING SPOUSE LIAISON EXCELLENCE AWARD NOMINATION FORM

*Please note: Former Surviving Spouse Advisory Committee (SSAC) members must wait three years from the time of leaving the committee before they can be nominated for the Surviving Spouse Excellence Award.*

*Chapter/council presidents, current national MOAA board of directors, and current SSAC members may nominate a surviving spouse liaison for this award.*

#### A. Surviving Spouse Liaison Information

Name \_\_\_\_\_ Mailing address \_\_\_\_\_  
Email \_\_\_\_\_ Phone \_\_\_\_\_ National MOAA Member # \_\_\_\_\_  
DOB \_\_\_\_\_ Chapter/Council \_\_\_\_\_ Chapter Member: How long? \_\_\_\_\_ SS Liaison: How long? \_\_\_\_\_

#### B. Your Information (person making the nomination)

Name \_\_\_\_\_  
Please check appropriate box:  Chapter/Council President  National MOAA BoD  SSAC Member  
Name of local chapter or council \_\_\_\_\_ Email address \_\_\_\_\_ Phone \_\_\_\_\_

#### C. Recommendation Letters (2)

Highlight exemplary performance, noteworthy contributions, and any other unique activities or ideas – all for the benefit of the council, chapter, and/or community. Please provide specific examples, outcomes, and statistics where applicable, using the criteria highlighted in Part 1 (to educate, encourage, and engage).

**Please submit your completed nomination form, two recommendation letters, and a photo of the nominee to [sscomm@moaa.org](mailto:sscomm@moaa.org) by Friday, May. 1.**

**QUESTIONS?** Email [sscomm@moaa.org](mailto:sscomm@moaa.org), or call (800) 234-MOAA (6622).